

MUSE

report and news

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INFN Frascati

MUSE MB meeting
31 October 2017

Agenda

1. Approval of minutes of the MB meeting, 20 July 2017
2. Approval of secondments for the period November 2017 - January 2018
3. Status of Milestones and Deliverables
4. Status of secondments
5. Financial report
6. Reorganization of Medical Physics Department at HZDR
7. A.o.b.

Minutes of previous MB meeting, 20-Jul-2017

Available on the MUSE web site:

http://muse.lnf.infn.it/wp-content/uploads/2017/01/minutes_mb_jan2017.pdf

Planning of secondments (Nov 2017 - Jan 2018)

Sec # GA	From	To	Name	Position	WP	When	Comment
12	INFN	FNAL	M. Martini	ER	2	May 2017	Nov 2017
27	INFN	FNAL	I. Sarra	ER	2	Jan 2018	Nov 2017
50	INFN	FNAL	M. Ventura	TECH	2	Jul 2018	Nov 2017
53	INFN	FNAL	A. Mengucci	TECH	2	Set 2017	Nov 2017
56	INFN	FNAL	B. Ponzio	TECH	3	Set 2017	Nov 2017
140	INFN	FNAL	G. Di Sciascio	ER	3	May 2018	Nov 2017
163	INFN	FNAL	G. Tassielli	ER	2	Jan 2018	Delayed
180	INFN	FNAL	Technician	TECH	2	Jan 2018	To Ceravolo, Nov 2017
181	INFN	FNAL	Technician	TECH	2	May 2018	To Pileggi, Nov 2017
186	PRISMA	INFN	K. Tsourapas	ER	2	Jun 2017	Nov 2017
257	INFN	FNAL	A. Driutti	ER	3	Mar 2017	1 month to Piacentino 1month to Santi

Planning of secondments

PRISMA Secondments to be implemented in 2018:

No		Place	Date
1.	Software Engineer	INFN, Frascati	TBD
2.	Software Engineer	FRA, US	TBD (Maybe early 2019)
3.	Hardware Designer	INFN, Pisa	TBD
4.	Hardware Designer	FRA, US	TBD (Maybe early 2019)
5.	Quality Assurance	HZDR, Dresden	TBD
6.	Quality Assurance	INFN, Frascati	TBD
7.	Quality Assurance	FRA, US	TBD (Maybe early 2019)

Milestones and Deliverables

Number	WP	Name	Lead Beneficiary	Due date	Status
MS1	1	Tracker-DAQ integration	UCL	31 May 2017	Achieved
D3.2	3	g-2 tracker tools	UCL	30 Jun 2016	Submitted on July 4th
D3.3	3	Mu2e laser system	INFN	30 Jun 2017	Submitted on Oct 13th
D7.5	7	2 nd MUSE General Meeting	INFN	30 Sep 2017	Submitted
D5.2	5	Annual Physics Meeting	INFN	31 Oct 2017	Submitted
D1.1	1	Report on laser integration	INFN	31 Dec 2017	
D1.2	1	Report on g-2 trackers	LIVERPOOL	31 Dec 2017	

Public deliverables submitted to EU can be found at: <http://muse.lnf.infn.it/deliverables/>

D3.3: Final Design of the Mu2e Laser System

Requirements and design of the Mu2e calorimeter Laser system **DocDB #13508-v1**
13-Oct-2017

Mu2e internal document

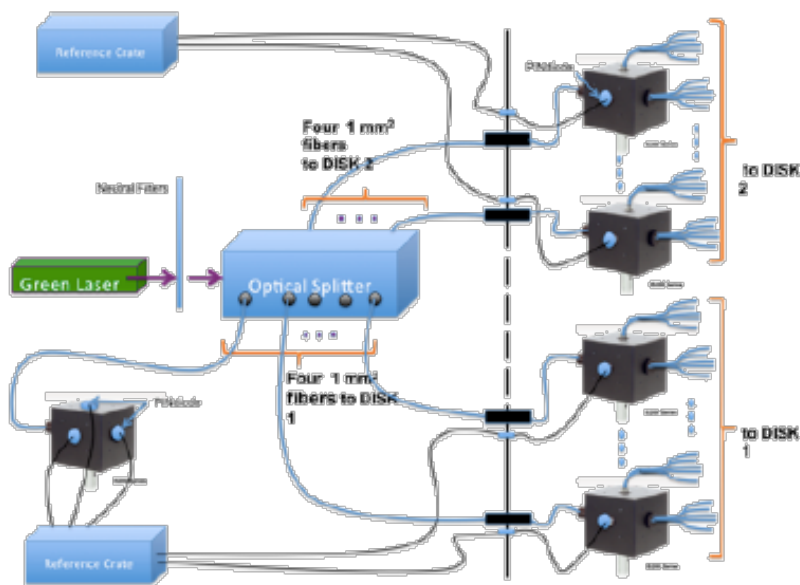
Requirements and design of the Mu2e calorimeter Laser system

C.Ferrari

INO and INFN Pisa, Pisa, Italy

M.Cordelli, S.Miscetti, A. Saputi

Laboratori Nazionali di Frascati dell'INFN, Frascati, Italy



Delay due to the selection of some of the components still to be finalized in June

H2020 Grant Agreement N° 690835

Deliverable D3.3 – WP3 – Due date: 30 June 2017

Title: Mu2e laser system
Type: Report
Dissemination level: Public
WP number: WP3
Lead Beneficiary: INFN

Description:
The report on the design of the Mu2e calorimeter laser system has been released as a Mu2e document on October 13th 2017: Mu2e-doc-13508, "Requirements and Design of the Mu2e Calorimeter Laser System".
The report is attached to this document.

Status of secondments: Jan 2016 - Oct 2017

Institution	Scheduled in GA	Started	Fraction
ADVANSID	1	0	0%
CAEN	2	2	100%
HZDR	12	4	33%
INFN	124	102	82%
LIVERPOOL	42	30	71%
PRISMA	10	6	60%
UCL	29	15	52%
Total	220	159	72%

Table updated beginning of October

- few secondments missing for INFN
- Liverpool information updated up to beginning 2017

Status of secondments: Jan 2016 - Oct 2017

WP	Scheduled in GA	Started	Fraction
1	41	28	68%
2	57	36	63%
3	49	47	96%
4	58	42	72%
5	2	2	100%
6	11	3	27%
7	2	1	50%
Total	220	159	72%

Financial Report

We will have to submit the Financial Report at the end beginning of 2018

All documents required in the Participant Portal have to be prepared well in advance. The list is not yet available

Your local administration have to provide all relevant information to the coordinator, which is in charge of the submission

In particular, “Researchers’ Declarations” containing all 2016-2017 secondments have to be updated and corrected: this information cannot be modified in case of errors after the Financial Report

Most of the beneficiaries have “Researchers’ Declarations” updated or almost updated, but there are special cases to be fixed as soon as possible

Financial Report: important rules

What is important to keep in mind:

1. As a general rule, it is not possible to include new secondment for the period 2016-2017 after the FR. This means that **if some travels are not uploaded on PP before the FR, it will not be possible to do it later on**
2. We will not receive the whole residual amount of money, i.e. 45% of the overall budget.
Each institution will receive just the money equivalent to the secondment performed in the first two years of the project