

Report and news on MUSE

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INFN Frascati

MUSE MB meeting
15 April 2016

Agenda

1. Approval of minutes of the MB kick-off meeting (11 Jan 2016)
2. News from “RISE coordinators’ day”
3. Approval of secondments for the period May-June 2016
4. MUSE web page
5. General Meeting
6. A.o.b.

News from “RISE Coordinators’ Day”

One day meeting, divided in two:

- Presentations on: general requirements of RISE projects, best practices for a correct/successful implementation, financial aspects, reporting and monitoring.

All presentations can be downloaded at the following link:

http://ec.europa.eu/rea/secure/rise_2015_coordinators_day_en.htm

Please, find some time to look at them

- Meeting with Project Officers and coordinators of the same scientific panel (MAT & PHY in our case)

A lot of hands-on information and the possibility to make specific questions

RCD news: eligible personnel

Who can be seconded:

- ❖ Early-Stage Researcher (ESR)
- ❖ Experienced Researcher (ER)
- ❖ Technicians (TECH)
- ❖ **No undergraduate students**

Seconded personnel must:

- ❖ have a contract or a fellowship
- ❖ be considered staff under national law and internal practices
- ❖ be linked/actively engaged in R&I activities within sending organisation in the last 6 months (6 months must be FTE, continuous)

Change of contracts do not brake eligibility

Especially for young researchers, very short brakes (few days) between contracts/fellowships could not affect the 6 months requirement.

Each single case must be agreed with the Project Officer, so please contact me if needed.

RCD news: general rules for eligibility

- A secondment is eligible for receiving funds only if it satisfies the one-month-rule. Shorter secondments will not be paid.
- One-month-rule:
 - ❖ for secondments lasting more than a consecutive month, one month corresponds to a calendar month (i.e. 20 Jan → 19 Feb);
 - ❖ for shorter periods, the count is done on a 30 day basis.
- The 'Staff member unit cost (2,000 Euros) must be fully used to cover travel/subsistence costs.
- If a secondment is longer than one month by Y days , the fraction $2,000 \times Y/30$ must be added to travel/subsistence costs.
- Secondments can be split in several stays.
- Secondments to Fermilab end the day of departure from USA.

RCD news: obligations

- Seconded personnel must work 100% on the project. Vacations, parental leave, etc. are not allowed. In case of needs, the secondment can be split
- Beneficiary obligations towards its seconded staff members:
 - ✓ pay the salary during the secondment
 - ✓ ensure that rights and obligations remain unchanged → **ex: health insurance**
 - ✓ reintegration after the secondment
- The sending organization must insert for each travel of the secondment the corresponding 'Researcher Declaration' in the EC Participant Portal **within 20 days after the start of the first stay.**

RD contains personal data and information related to the secondment.
Please, assign dedicated person from your institution for this.
- Each seconded researcher will receive:
 - ✓ **Evaluation questionnaire** - at the end of the secondment
 - ✓ **Follow-up questionnaire** - two years after secondment

Secondments: MUSE handbook

Before departures:

- sending organization will provide the information related to the secondment (NAME/FROM/TO/ARRIVAL/DEPARTURE/WP) to MUSE administration through the mailing list: muse-secretariat@lists.infn.it
- MUSE administration will send the complete list to the host institution(s) at the beginning of each month

During each travel of the secondment:

- seconded personnel must pick up the declaration issued from the host institution, reporting arrival and departure dates and WP number

At the end of each stay seconded personnel must:

- return the original copy of the declaration to their administration
- write a short report on the activity carried out
- send a copy of both documents to MUSE administration (muse-secretariat@lists.infn.it)

Planning of secondments (May-July 2016) – I

Sec # GA	From	To	Name	Position	WP	When	Comment
1	INFN	FNAL	S. Giovannella	ER	7	Jul 2016	OK
15	INFN	FNAL	Marconi Univ.	ER	2	May 2016	Aug 2016, S. Miscetti
19	INFN	FNAL	Marconi Univ.	ESR	2	May 2016	Delayed
32	INFN	FNAL	M. Cordelli	ER	3	Jun 2016	Jul 2016, S. Giovannella
37	INFN	FNAL	F. Happacher	ER	3	Jun 2016	Delayed
44	INFN	FNAL	R. Donghia	ESR	4	Apr 2016	Jul 2016
48	INFN	FNAL	G. Corradi	TECH	2	Jul 2016	Jun 2016
58	INFN	FNAL	F. Cervelli	ER	2	Jul 2016	OK
90	INFN	FNAL	G. Pezzullo	ER	4	Jun 2016	Delayed
98	INFN	FNAL	L. Morescalchi	ESR	4	Jun 2016	1 month delayed
98	INFN	FNAL	L. Morescalchi	ESR	4	Jun 2016	1 month assigned to R. Donghia
105	INFN	FNAL	G. Venanzoni	ER	3	Mar 2016	Jun 2016
117	INFN	FNAL	A. Fioretti	ESR	5	May 2016	Delayed
125	INFN	FNAL	D. Cauz	ER	3	May 2016	Delayed
129	INFN	FNAL	G. Cantatore	ER	3	May 2016	Jul 2016, F. Bedeschi
133	INFN	FNAL	M. Karuza	ER	3	May 2016	Delayed
137	INFN	FNAL	D. Moricciani	ER	3	May 2016	Delayed
139	INFN	FNAL	G. Di Sciascio	ER	3	May 2016	Jul 2016, A. Basti
151	INFN	FNAL	A. Anastasi	ER	4	May 2016	1 month assigned to A. Driutti
155	INFN	FNAL	N. Raha	ER	4	Jun 2016	Delayed
257	INFN	FNAL	A. Driutti	ER	3	Jun 2016	May 2016

Planning of secondments (May-July 2016) – II

Sec # GA	From	To	Name	Position	WP	When	Comment
259	INFN	PRISMA	S. Donati	ER	6	Jun 2016	Delayed
260	INFN	PRISMA	F. Spinella	ER	6	Jun 2016	Delayed
261	INFN	PRISMA	M. Martini	ER	6	Jul 2016	OK
262	INFN	PRISMA	I. Sarra	ER	6	Jul 2016	Aug 2016
184	PRISMA	INFN	K. Tsourapas	ER	2	Jun 2016	OK
192	PRISMA	INFN	P. Kouris	ER	2	May 2016	OK
199	PRISMA	INFN	A. Soukoulia	ER	6	May 2016	OK
224	UCL	FNAL	T. Stuttard	ESR	4	Jul 2016	OK
225	UCL	FNAL	R. Chislett	ER	1	Jul 2016	Aug 2016
228	UCL	FNAL	S. Kilani	TECH	1	Jul 2016	Delayed
229	UCL	FNAL	E. Motuk	TECH	1	Jul 2016	Delayed
233	LIV	FNAL	T. Bowcock	ER	1	Jul 2016	Delayed (Oct 2016)
238	LIV	FNAL	B. King	ER	3	Jan 2017	Jul 2016
241	LIV	FNAL	J. Price	ER	1	Jul 2016	Jun 2016
244	LIV	FNAL	W. Turner	ESR	4	Jul 2016	OK
245	LIV	FNAL	S. Charity	ESR	4	Jul 2016	OK
246	LIV	FNAL	J. Carrol	TECH	1	Jul 2016	Delayed (Nov 2016)
247	LIV	FNAL	S. Mapar	TECH	1	Jul 2016	Delayed (Nov 2016)
248	LIV	FNAL	K. Thomson	TECH	1	Jul 2016	OK
249	LIV	FNAL	D. Sim	TECH	1	Jul 2016	Delayed (Sep 2016)
263	ADV	HZDR	–	ER	6	Jun 2016	Delayed

Web page (draft): <http://muse.Inf.infn.it>



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THE PROJECT

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WHAT IS MUSE PROJECT

The MUSE project coordinates the activities of about 70 researchers from various European research institutes and industries for the participation to the experiments at the Muon Campus of the Fermi National Laboratory, USA. It promotes international and intersectoral collaboration by means of secondments of personnel, thus enhancing European contribution and visibility in this activity.

The duration of the MUSE project is of four years, thus well adapting to the Muon Campus schedule that will host in the same period two world class experiments dedicated to the search of new physics: **Muon g-2**, for a ten-fold improvement on the measurement of the muon magnetic anomaly, and **Mu2e**, for the search of the yet unobserved conversion of a muon to an electron.



MUSE - Muon Campus in US and Europe contribution

The project has received funding from the European Union's H2020 Programme for Research and Innovation Staff Exchange under Grant Agreement n.690835 - Participants: 3 SMEs and 4 Academic EU Institutions and Fermi National Accelerator Laboratory



European Commission

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Private section under construction. Send me comments/suggestions/photos...

General meeting

- Proposed place: **Pisa University**
- Proposed period: 3 days in the week **26-30 September 2016**
- We have to appoint the “Scientific Program Committee”
I suggest to assign this role to the “Scientific Board”
- Planned activities:
 - ❖ Open session for MUSE participants
 - ❖ MB meeting
 - ❖ SB meeting
 - ❖ Half-day training session for MUSE participants
 - ❖ One-day workshop for University students

Reminders

- ✓ Please, remember that training, dissemination and outreach activities are important aspects of the project.
- ✓ Outreach for female young students, aiming to increase the participation of women in science, is very welcome.
- ✓ Papers related to MUSE activities: put acknowledgements to MUSE and post them on arXiv
- ✓ Send me for the web page:
 - ❖ list of talks, proceedings and papers
 - ❖ good quality photos related to your activities
- ✓ New mailing list for all MUSE researchers: muse-all@lists.infn.it
I already inserted INFN people, SB/MB members. Please, ask your collaborators to subscribe the list at: <https://lists.infn.it/sympa/info/muse-all>
(or send me their e-mail addresses)
- ✓ Next meeting: July 2016