

Report from WP7

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MUSE



MUSE SB meeting
24 February 2017

2016 Milestones & Deliverables

Number	WP	Name	Lead Beneficiary	Due date	Status
MS8	7	Management structure in place	INFN	31 Jan 2016	Completed
D7.3	7	MUSE web site	INFN	31 May 2016	Submitted
D5.1	5	MUSE @ HZDR Open Day	HZDR	30 Sep 2016	Submitted
D7.4	7	First MUSE General Meeting	INFN	30 Sep 2016	Submitted
D3.1	3	g-2 laser calibration system	INFN	31 Oct 2016	Submitted
D2.1	2	Calorimeter TDR	INFN	31 Dec 2016	Submitted
MS6	4	New release of the g-2 software	UCL	31 Dec 2016	Completed
D4.2	4	g-2 full muon simulation	UCL	31 Dec 2016	Submitted
D7.1	7	First Progress Report	INFN	31 Dec 2016	Submitted

2017 Milestones & Deliverables

Number	WP	Name	Lead Beneficiary	Due date	Type
MS1	1	Tracker-DAQ integration	UCL	31 May 2017	
D3.2	3	g-2 tracker tools	UCL	30 Jun 2016	Report
D3.3	3	Mu2e laser system	INFN	30 Jun 2017	Report
D7.5	7	2 nd MUSE General Meeting	INFN	30 Sep 2017	Other
D5.2	5	Annual Physics Meeting	INFN	31 Oct 2017	Other
D1.1	1	Report on laser integration	INFN	31 Dec 2017	Report
D1.2	1	Report on g-2 trackers	LIVERPOOL	31 Dec 2017	Report

MUSE mid-term meeting (MTM)

- ❖ Meeting with REA Project Officer and an Expert Reviewer to discuss:
 - progresses with respect to the initial planning of the activities
 - management of the project
 - scientific/training/dissemination achievements
 - implementation of secondment and interviews of seconded researchers

- ❖ Place/date: LNF, 11 May 2017

- ❖ One representative for each organization is mandatory

- ❖ Attendance of some seconded personnel needed (*“preferably people who already completed a mission for a feedback from their part”*)

- ❖ Tentative agenda drafted by REA (see next slides)

MTM: indicative agenda (Part I)



PART A	Project progress in respect with set planning and management issues	9:30-13:00
A.1	Introduction: Short introduction by the REA project officer, the Expert Reviewer and the Project Coordinator (~15 minutes).	9:30-9:45
A.2	Tour de table: Brief presentation of each participant	9:45-10:00
A.3	Coordinator's report: Presentation on the Mid-Term phase covering each of the following aspects (Management + scientific/training/dissemination achievements):	
A.3.i	<p><u>Management:</u></p> <ul style="list-style-type: none"> • Has the project fully achieved its objectives and milestones for the <u>period</u> ? • Were there deviations from the description of work (secondments organisation, participants responsibilities in terms of sending/hosting organisations, scientific/training/networking activities planned for the activities... ?) • Which <u>ones</u> ? • In which <u>extend</u> ? • <u>why</u> ? • How it affects the <u>project</u> ? • Which are the corrective actions proposed (already initiated)? • Which were more generally the difficulties <u>encountered</u> ? • How is functioning the <u>consortium</u> ? is the partnership agreement effective? 	10:00-11:00
	This first management/administration part is presented by the coordinator in presence of each participating organisation and their respective scientific in charge + ERs/ESR's	
	Coffee break	11:00-11:15
A.4	<p>Question time and information on best practices (namely concerning reporting) 11:15->11:30</p> <p>Exchanges between REA's PO and seconded experts (in absence of coordinators) 11:30->12:00</p>	11:35-13:00
	Lunch NOT OFFERED	12:00-14:00

MTM: indicative agenda (Part II)

PART B	Presentation of project scientific/training/dissemination achievements	14:00– 17:00
B.1	<u>Scientific:</u> <ul style="list-style-type: none">• Scientific highlights of the work carried out so far• Unexpected additional results• Societal and economic potential impact	14:15- 15:30
B.2	<u>Training, transfer of knowledge and networking:</u> <ul style="list-style-type: none">• Training achievements so far• Impact/added value for the researchers career	15:30 - 16:30
B.3	<u>Dissemination and outreach activities:</u> <ul style="list-style-type: none">• Achievements so far.• Unexpected opportunities (such as invitations entailing unforeseen publication, lecture...)• Impact on the project results	16:30-17:30
	<u>Social dinner</u>	19:30

2017 MUSE General Meeting

MUSE GM in the same days of MTM

- ✓ increase of the attendance for both meetings

The GM should not interfere with MTM. Tentative agenda:

10 May	Morning	Outreach?
	Afternoon	MB/SB meeting (discussion for MTM)
11 May	All day	Mid-Term Meeting
12 May	Morning	Training for MUSE participants
	Afternoon	Presentations from MUSE PhD/postdocs on selected topics